



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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**ADMINISTRATION & LEGISLATION COMMITTEE**

**MEETING NOTICE**

**Monday, June 14, 2004; 9:30 a.m.**

CMA Board Room  
1333 Broadway, Suite 220  
Oakland, California 94612

Members:

Chair: Director Peter Snyder  
Vice Chair: Councilmember Larry Reid  
Councilmember Jeff Wieler  
Mayor Shelia Young  
Mayor Gus Morrison  
Supervisor Scott Haggerty  
Director Pat Piras

Staff Liaison: Dennis Fay  
Secretary: Christina Muller

**AGENDA (#)**

**1.0 PLEDGE OF ALLEGIANCE**

**2.0 PUBLIC COMMENT**

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

**3.0 MINUTES OF MAY 10, 2004 MEETING\* (page 1)**

**Approval**

**4.0 ADMINISTRATIVE MATTERS**

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CLOSED SESSION: PERSONNEL AND LABOR RELATIONS AS PROVIDED FOR  
UNDER GOVERNMENT CODE SECTION 54957

Public Employee Performance Evaluation: Executive Director

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**4.1 Executive Director's Salary and  
Benefits for Fiscal Year 2004-2005\* (page 5)**

**Discussion/Action**

The employment agreement with the Executive Director states that the CMA will consider annual adjustments to salary and benefits. The attached memo from the Chair provides a recommendation relative to salary and benefits.

**4.2 Executive Director's Performance Objectives  
for Fiscal Year 2004-2005\* (page 15)**

**Discussion/Action**

The employment agreement with the Executive Director requires annual objectives for the upcoming year. The attached material provides draft performance objectives for fiscal year 2004-2005. The Committee is requested to make a recommendation to the Board relative to performance objectives for fiscal year 2004-2005.

**4.3 Washington, DC Representative: Request for Proposals (RFP)**

**Discussion/Action**

We have received proposals from: (1) Jordan & Associates, Inc.; (2) Copeland, Lowery & Jacquez; (3) Venable, LLP; and (4) Patton Boggs, LLP. These proposals ranging in annual cost from \$48,000 to \$144,000. Staff is evaluating the proposals and will report at the meeting.

**4.4 Investment Policy\* (page 17)**

**Discussion/Action**

It is recommended that the Board approve the attached revised investment policy. The policy has been modified as described in the attached memo. Annual review of the investment policy and revisions as appropriate are required under State law.

**4.5 Office Space**

**Discussion/Action**

Staff has been negotiating with the building management for additional office space. Staff will report at the meeting.

**5.0 LEGISLATION/PUBLIC AFFAIRS**

**5.1 Sacramento Report\* (page 29)**

**Information/Discussion**

A memo from the CMA's Sacramento representative is attached.

**5.2 SCA 20 (Torlakson): Proposition 42 Change\* (page 37)**

**Discussion/Action**

This measure would amend the State Constitution to change the vote threshold for suspending Proposition 42 from two-thirds to four-fifths, would require the Governor to make a written proclamation that the suspension is necessary due to a disaster, and would tighten other conditions. This measure is consistent with the CMA's adopted Legislative Program. It is recommended that the CMA Board support this measure.

**6.0 STAFF AND COMMITTEE MEMBER REPORTS**

**7.0 ADJOURNMENT/NEXT MEETING: MONDAY, JULY 12, 2004**

- \* Attachment enclosed for members and key staff.
- \*\* Materials will be handed out at the meeting.
- (#) All items on the agenda are subject to action and/or change by the Committee.
- ✓ Materials are separately attached to the meeting packet.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH  
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*